



**Environmental criteria for sustainable public
procurement of**

Moving Services

Version 8 April 2015

1. Scope/definition

The product group Moving Services includes:

- internal moves: the transport of moveable property within a building or a complex of buildings whereby it is possible to carry out the activities without external transport.
- external moves: the transport of moveable property between two or more buildings, designated by the principal, whereby external transport is necessary to carry out the move within the country and abroad.
- storage and archiving
- other activities: all moving activities that do not fall under one of the categories described above. This could involve the standard coordination and project-based coordination of moves, providing the delivery or removal of necessary moving materials, packing and unpacking, dismantling and assembling furniture and equipment, providing for the use of protective materials and the removal of moving materials.

The following products, with their corresponding CPV codes, are part of the Moving Services product group. This list of products is non-exhaustive.

Products	CPV code
Employee relocation services	79613000-4
Cargo handling and storage services	63100000-0
Relocation services	98392000-7

2. Most significant environmental impacts

The following tables list the sustainability themes and describe the approach to each theme for the Moving Services product group. The 'Approach' column presents a statement indicating the influence of sustainable purchasing and its criteria on the 'sustainability' of the theme. This column also includes a reference to any requirements, award criteria or points of attention/suggestions that may be useful in implementing the approach. The product group can also have an impact on other environmental themes but, for now at least, these are less relevant, of a much less significant level of concern or do not as yet have a suitable set of standard criteria.

Themes:	Approach:	No. of requirement/ Criteria
Energy and climate Energy consumption and associated CO ₂ emissions from use of fossil fuels	<ul style="list-style-type: none"> • Ask for compensation of CO₂ emissions 	GC2, CB1
	<ul style="list-style-type: none"> • Use alternative fuels 	GC3
Living environment Air pollution such as particulates and NO _x from exhaust gases and sound pollution during transport	<ul style="list-style-type: none"> • Stimulate more sustainable and cleaner transportation with low exhaust emissions 	ME1, GC1

3. Points of attention/suggestions

Devoting attention to the opportunities and possibilities for the most sustainable procurement possible in the preparation phase will lead to specifications that are more ambitious or which differ from the standard minimum requirements and award criteria set out in this document. The following table presents points for attention and suggestions for promoting sustainability in procurement within this product group.

No.	Points of attention/suggestions (AS)
AS1	<p>Consider alternative modalities</p> <p>If possible, consider alternative modalities above transportation by freight truck. The choice for different modes of transport is determined by the degree of flexibility needed and the distances that must be covered. This consideration must be made if long-distance moves are taking place, for instance in the case of international moves.</p>
AS2	<p>Ask tenderers for environmental management system</p> <p>Ask tenderers - for instance in the context of market research prior to the call for tender - to describe, without obligation, what they do with respect to environmental management. An environmental management system such as ISO 14001 or Eco-Management and Audit Scheme (EMAS) shows that a company or organisation uses a systematic management system to deal with relevant environmental issues on a day-to-day basis.</p>
AS3	<p>Use tyres with low noise emission and rolling resistance</p> <p>Ask tenderers to equip the vehicles used for this contract with tyres that have a low noise emission and rolling resistance.</p> <p>The EU GPP document for the procurement of transport services includes a criterion that may be adopted for the tendering. See: http://ec.europa.eu/environment/gpp/pdf/criteria/transport_en.pdf</p>

4. Selection criteria

Not defined for this product group.

5. Technical specifications

No.	Technical specifications (ME)
ME1	<p>Exhaust emissions</p> <p>The vehicles to be used for the performance of the contract:</p> <ul style="list-style-type: none"> All heavy-duty vehicles are at least in compliance with the Euro-IV standard All light vehicles are at least in compliance with the Euro-4 standard <p><i>Explanation</i></p> <p>Emission values per type of vehicle, including weight class and fuel, as set by the Euro standards cited can be found at www.dieselnet.com/standards/eu and http://ec.europa.eu/environment/air/transport/road.htm.</p> <p><i>Verification</i></p> <p>The tenderer may be asked for a copy of the type approval documents for the vehicles that will be used for the performance of the contract. The Euro and EEV standards per vehicle type can as well as other information be derived from this. Information such as the Euro standard can be looked up on the RDW website by entering the registration number of the vehicle in question.</p>

6. Award criteria

No.	Award criteria (GC)
GC1	<p>Exhaust emissions</p> <p>The greater the proportion of vehicles used in the performance of the contract that meet the standard below, the higher the rating that may be assigned to the tender.</p> <ul style="list-style-type: none"> Heavy-duty vehicles are in compliance with the Euro-V standard (or better) Light vehicles are in compliance with the Euro-5 standard (or better)

	<p><i>Explanation</i> Emission values per type of vehicle, including weight class and fuel, as set by the Euro standards cited can be found at www.dieselnet.com/standards/eu and http://ec.europa.eu/environment/air/transport/road.htm</p> <p><i>Verification</i> The tenderer may be asked for a copy of the type approval documents for the vehicles that will be used for the performance of the contract. The Euro and EEV standards per vehicle type can as well as other information be derived from this. Information such as the Euro standard can be looked up on the RDW website by entering the registration number of the vehicle in question.</p>
GC2	<p><i>(If the contracting authority itself has concluded a CO₂ compensation contract for this activity/service, this award criteria lapses and contract provision 1 takes effect.)</i></p> <p>100% CO₂ compensation of transport If the tenderer compensates 100% of the CO₂ emissions of the light commercial vehicles, freight vehicles, air transport and/or shipping transport in the performance of the contract, the tender may be awarded a higher rating.</p> <p>The following CO₂ credits are accepted for compensation of emissions:</p> <ul style="list-style-type: none"> • Gold Standard VERs • Gold Standard CERs • Gold Standard ERUs • CERs and/or ERUs <p>For the Government of the Netherlands, the calculation method of the amount of CO₂ to be compensated is fixed for the duration of the contract. Additionally, there must be a guarantee that the calculated amount of CO₂ will be converted into an equal amount of CO₂ credits, and that these credits will no longer be available for other organisations and/or institutions.</p> <p><i>Verification</i> The tenderer may be asked to submit documentation demonstrating compliance with the criteria above.</p>
GC3	<p>Use of alternative fuels The greater the proportion of vehicles to be used in the performance of the contract that are designed to run on alternative fuel types or systems, the higher the rating that may be assigned to the tender.</p> <p><i>Explanation</i> Examples are biofuels, systems that run on electricity or hydrogen, or hybrid systems.</p> <p><i>Verification</i> The tenderer may be asked to specify these properties in the vehicle technical data which they will provide.</p> <p><i>Source EU GPP</i></p>

7. Contract provisions

No.	Contract provisions (CB)
CB1	<p><i>(Only if the contracting authority itself has concluded a climate compensation agreement in which external parties are included.)</i></p> <p>Fuel consumption Upon termination of the contract, at the latest on <ddmmyyy>, the contractor will submit to the contracting authority a written report of the fuel(s) used in the context of the contract, expressed in litres of type(s) of fuel or the number of kilometres driven.</p> <p><i>Explanation</i> If the contracting authority itself has already concluded a climate compensation agreement for the [activity/product], the information requested must match the contract for climate compensation, for example [litres of fuel/number of kilometres/...]. The information required here may, if desired, constitute part of an overall annual report that the contracting authority requires from the tenderer.</p>

