Environmental criteria for sustainable public procurement of

# **Service Cars**

including vehicle maintenance services Version March 2017

#### 1. Scope/definition

The Service Cars Including Vehicle Maintenance Services product group includes the procurement, leasing or rental of motor vehicles for the transport of maximum nine passengers (including the driver) and the maintenance thereof. This involves the procurement of both physical products (procurement of motor vehicles) and services (leasing, rental and maintenance of motor vehicles). The following products and services (with their corresponding CPV codes) are part of the product group Service Cars Including Vehicle Maintenance Services. This list of products is non-exhaustive.

Products	CPV code
Passenger cars	34110000-1
Cars: Estate and saloon cars	34111000-8
Estate cars	34111100-9
Saloon cars	34111200-0
4-wheel-drive vehicles	34113000-2
Jeeps	34113100-3
All-terrain vehicles	34113200-4
Off-road vehicles	34113300-5
Specialist vehicles	34114000-9
Minibuses	34114400-3
Other passenger cars	34115000-6
Motor vehicles for the transport of fewer than 10 persons	34115200-8
Vans	34136000-9
Light vans	34136100-0
Utility vehicles	34144700-5
Electric vehicles	34144900-7
Repair and maintenance services of motor vehicles and associated equipment	50110000-9
Fleet management, repair and maintenance services	50111000-6
Repair and maintenance services of cars	50112000-3
Car-washing and similar services	50112300-6
Cleaning services of transport equipment	90917000-8

The scope of this product group does not include:

• one-off short-term vehicle rentals.

This document describes the environmental criteria. Information about the other elements of sustainable public procurement, such as social conditions and social return, may be found on the PIANOo website, on the specific product group page: <u>https://www.pianoo.nl/document/10561/productgroep-dienstautos</u>.

#### 2. Most significant environmental impacts

The table below lists the sustainability themes and describes the approach to each theme for the product group. The "Approach" column presents a statement indicating the influence of sustainable purchasing and its criteria on the "sustainability" of the theme. This column also includes a reference to any requirements, award criteria or points of attention/suggestions that may be useful in implementing the approach. The product group can also have an impact on other environmental themes, but, for now at least, these are less relevant, of a much less significant level of concern or do not as yet have a suitable set of standard criteria.

Themes:	Approach:	No. of requirement/ Criterion

<i>Water and Soil</i> Water consumption for	k	Use low-water cleaning techniques.	ME7, GC5A
cleaning, hazardous substances in lubricants		Use environmentally friendly lubricants.	ME5
		<ul> <li>Use energy efficient service cars, resulting in low CO<sub>2</sub> emissions.</li> </ul>	AS3, ME2, ME6, GC1, GC2, GC4, AS2, AS7, GC7
<i>Energy and climate</i> Energy consumption of car and maintenance, and		Promote improvement of driving habits.	AS6, ME3
accompanying CO <sub>2</sub> emissions	V	Acquire cars with low GWP value climate control systems.	ME4
		Use low-energy cleaning techniques.	ME7, GC5B
	1		
Supplies and Raw materials Use of fuels, reuse and		• Promote use of alternative fuels and oils.	ME5, GC1
recycling, waste generation in use and manufacture	$\Box$	<ul> <li>Promote vehicles manufactured from recycled/bio-based materials.</li> </ul>	GC3, CB1
	-		
<i>Living environment</i> Impact on air quality and		Use service cars with low emissions of air pollutants.	ME1, GC1
noise emission during use phase	$\Box$	Use tyres with low noise emissions.	ME6, GC6

### 3. Points of attention/suggestions

By considering the opportunities and possibilities for procurement that is as sustainable as possible from the preparation phase onwards, you may end up with specifications that are more ambitious than, or different from, the standard technical specifications and award criteria included in this document. The following table presents points for attention and suggestions for promoting sustainability in procurement within this product group.

No.	Points of attention/suggestions (AS)
AS1	<b>Consider alternatives</b> Analyse the various alternatives available. Is it really necessary to purchase a new service car? Is it possible to accomplish the tasks by using public transport? Or is it possible to make more efficient use of the existing service cars so that expanding the fleet is not necessary or not necessary for the time being? In the case of incidental use, a rental contract is a possible alternative to purchasing a new car. In addition, pool cars can also be used that are made available at the workplace for use by multiple employees. An electric scooter or bicycle may be an option for shorter distances.

AS2		an necessary for professional purposes. Smaller cars are	
	often more fuel efficient (and less expensiv	e to purchase).	
AS3	Limit acquisition of 4x4s Purchase 4x4s only where genuinely necessary. 4x4 vehicles are sometimes purchased for uses for which 4-wheel drive is only rarely necessary. Assess whether you make regular use of these features and whether the number of 4x4 vehicles can be reduced.		
AS4	Make sustainability criteria a genuine consideration Give appropriate weight to the sustainability criteria. Purchasers can indicate how tenderers can score in relation to the award criteria with weighing ratios. These weighing ratios are only applicable when the tendering process is based on the principle of the best price-quality ratio (Best PQR, formerly the Most Economically Advantageous Tender or EMAT). It is important that sufficient weight is allocated to the sustainability criterion to ensure that the sustainability component will impact the award. Practice has shown that, in many cases, at least 20% must be allocated to the sustainability component in relation to the procurement of motor vehicles should it have any effect on the award.		
AS5	developments and standards in sustainab	ainability criteria have a "limited shelf life" because of new bility. The shelf life refers to the period in which the set the rate of new developments, some criteria are even	
AS6	Encourage efficient driving Ask the tenderer to include relevant information/instructions on eco-driving with the vehicle purchase. Encourage drivers to learn the driving style of the "Het NieuweRijden" programme or take a training		
AS7	course on it.         Electric km for plug-in vehicles         Strive to make as many "electric" kilometres as possible if plug-in vehicles are purchased.         Arrangements on this can be made with the user of the vehicle.		
AS8	vehicles. The emission values expected to below. These criteria are stricter than the sufficient range of compliant vehicles. Acc 84 models, distributed among 18 car mai Netherlands. The Fuel Consumption Book means even more options are available <u>http://www.ce.nl/ce/modellen rekentools e</u> criterion, using the following criterion is an	criteria, to set stricter requirements for $CO_2$ emissions of be published in the EU GPP criteria for 2017 are set out criteria referred to in ME2, but in each class, there is a cording to the 2016 Fuel Consumption Booklet, there are kes, with $CO_2$ emissions of 85 gCO <sub>2</sub> /km or below in the clet does not take account of fully electric vehicles, which e. See the "Market List of Cars' $CO_2$ Emissions" on en datasets/710. If you wish to go further than the ME2 option as well.	
	The CO <sub>2</sub> emissions of vehicles as listed following values:	d in their technical specifications must not exceed the	
	Vehicle type *	CO <sub>2</sub> g/km	
	Mini class	85	
	Economy class		
	Compact mid-size class	93	
	Mid-size class		
	Upper mid-size class Luxury class	106	
	Off-road vehicles/family cars	100	
	Small vans (N1, class I)	102	
	Mid-size vans (N1, class II)	144	
	Large vans (N1, class III)	163	
	*see https://nl.wikipedia.org/wiki/Autoklasse for examples of vehicle types		
		so, you may opt to permit only highly efficient vehicles. In g/km. Such vehicles are available in each class, but the	

#### 4. Selection criteria

Not defined for this product group.

## 5. Technical specifications

No. Technical specifications (ME)	
ME1 <b>Exhaust emissions of light vehicles (up to 3,500 kg)</b> Vehicles to be supplied with a gross vehicle weight heavier than 3,500 kg must sat standard.	isfy the Euro-6
Vehicles to be supplied with a gross vehicle weight of no more than 3,500 kg with a based on the emission regulations for heavy-duty vehicles must at least satisf standard.	
<i>Explanation</i> Gross vehicle weight is deemed to mean the following: The sum of the mass of the and the maximum allowed loading weight (that is Gross Vehicle Weight or GVW).	e empty vehicle
In practice, it is possible that a heavy-duty van with a gross vehicle weight of at most type approval based on the emission regulations for heavy-duty vehicles (Roman nur of type approval based on the emission regulations for light vehicles (Arabic numerals	merals) instead
Verification The tenderer may be asked to provide a copy of the class approval papers. The Euro vehicle type can, for example, be derived from this.	o standards per
ME2 <b>CO<sub>2</sub> emissions of light vehicles (up to 3,500 kg)</b> The CO <sub>2</sub> emissions of vehicles as listed in the technical specifications must not exceed values:	ed the following
Vehicle type * CO <sub>2</sub> g/km	
Mini class 90	
Economy class 100	
Compact mid-size class 110	
Mid-size class 130	
Upper mid-size class 150	
Luxury class 200	
Off-road vehicles/family cars 170	
Small vans (N1, class I) 130	
Other vans (N1, classes II and III) 180	
* see https://nl.wikipedia.org/wiki/Autoklasse for examples of vehicle types	
Explanation	
The specified CO <sub>2</sub> emissions (g/km) of the passenger cars to be supplied can be con	
values that can be found in the current Brandstofverbruiksboekje (Fuel Consumption	n Booklet). The
Fuel Consumption Booklet is printed by the RDW, see:	
https://www.rdw.nl/Particulier/Paginas/Zuinig-en-milieuvriendelijk-voertuig-kopen.aspx	<u>(</u> .
Verification	
The tenderer may be asked to specify the $CO_2$ emissions in the technical data to be	nrovided (class
approval papers) of the vehicle.	
Source EU GPP	
ME3 Indicators for limiting fuel consumption	
Vehicles are equipped with the following aspects:	
1. shift indicator (GSI);	
<ol><li>tyre pressure monitoring system (TPMS);</li></ol>	

	<i>Verification</i> The tenderer may be asked to specify this in the technical data to be provided (class approval papers) of the vehicle.
	Source EU GPP
ME4	Climate control system gases
	The vehicle meets at least one of the following requirements:
	<ul> <li>If the vehicle is equipped with a climate control system that contains fluorinated greenhouse gases, the GWP of the specific gas must be ≤ 150 (correlated with CO<sub>2</sub> and with a time horizon of one hundred years).</li> </ul>
	<ul> <li>If the vehicle is equipped with a climate control system that contains fluorinated greenhouse gases with a GWP of the specific gas &gt; 150, leakage may not be more than:         <ul> <li>40 g fluorinated greenhouse gases per year for systems with one evaporator;</li> <li>60 g fluorinated greenhouse gases per year for systems with two evaporators.</li> </ul> </li> </ul>
	Explanation
	The GWP (Global Warming Potential) is a parameter of the degree to which a greenhouse gas can contribute to climate change. The GWP of $CO_2$ is, by definition, equal to 1. A list of substances and their GWP can be found in annexes 1 and 2 of the European Fluorinated Greenhouse Gas Regulation EC 517/2014; click the link:
	http://eur-lex-europa.eu/legal-content/NL/TXT/PDF/?uri=CELEX:32014R0517*from=EN
	As part of efforts to limit climate change, purchasers can opt for climate regulation systems using gases with a relatively low GWP (option 1), or climate regulation systems that leak very low levels of gases (option 2).
	<i>Verification</i> The tenderer can be asked to list the name, formula and GWP of the cooling gas in the climate control system. When using a gas mixture (n number of gases), the GWP must be calculated as follows:
	GWP= $\Sigma$ (Substance X1 % x GWP(X1)) + (Substance X2 % x GWP(X2)) + + (Substance Xn % x GWP(Xn)))
	where % is the fractional weight with a margin of error of 1%.
	If GWP > 150, the results of leakage tests must be provided.
	Source EU GPP
ME5	<ul> <li>Lubricants</li> <li>a. For maintenance, vehicles must use motor oils with a low viscosity or regenerated lubricants with at least 25% regenerated base oils. Lubricants with a low viscosity are in the category SAE 0W30, SAE-5W30 or equivalent.</li> </ul>
	<ul> <li>b. Hydraulic fluids and greases must not be classified with an environmental or health hazard or warnings at the time of the application (lowest classification limit in Regulation (EC) no. 1272/2008 or Directive 99/45/EC of the Council).</li> </ul>
	c. No deviation is permitted from the prohibition in article 6, paragraph 6, of Regulation (EC) no. 66/2010 for substances considered of serious concern and included on the list referred to in article 59 of Regulation (EG) no. 1907/2006, and which are present in concentrations in excess of 0.010 percent by weight in mixtures.
	d. The carbon content from renewable resources must be $\geq$ 45 %.
l	

	e. The cumulative mass concentration of component substances that are both non-biodegradable and bioaccumulative may not exceed 0.1% by weight.		
	<i>Verification</i> The tenderer may be requested to provide the technical data on the lubricants. Products with a relevant Type I environmental label or with an environmental statement that satisfies this criterion will be assumed to be in compliance. Other appropriate forms of evidence, such as a technical file or approval report from an independent institution, will also be accepted.		
	Explanation		
	determined environment Netherlands include Mii (Europe), Blaue Engel (0	tal criteria which are based on a lieukeur and the EKO label. Ot Germany) and Nordic Swan (Scan	s based on an independent test using pre- a "life-cycle approach". Examples in the her examples include the EU Ecolabel idinavia). For further information on type I /Norm/NENENISO-140242000-en.htm.
	Source EU GPP		
ME6		olling resistance from vehicle ty	res
	<ul> <li>a. Noise emissions</li> <li>The vehicles must be equipped with tyres with a noise emission level at least 3 dB below the maximum established in Regulation 661/2009 annex II part C. This corresponds to one "sound wave" on the EU tyre label.</li> <li>and</li> </ul>		
	<ul> <li>Rolling resistance The rolling resistance (for both new and retreaded tyres), expressed in kg/tonne, may not exceed the threshold values given below, in accordance with ISO 28580 or equivalent:</li> </ul>		
	Tyre class	Max. rolling resistance value (kg/tonne)	Fuel efficiency class of tyre labelling
	C1	9.0	C
	C2 C3	8.0 6.0	C
		e https://kiesdebesteband.nl/	
	<i>Verification</i> The tenderer may be asked to provide a list of the tyres to be used, along with the technical data or test results of the tyres (in accordance with ISO 28580:2009 or equivalent), stating the noise emissions and rolling resistance, as well as a signed declaration that only these products will be used during the term of the contract. Tyres with the EU tyre label that satisfies the criteria are assumed to be in compliance.		
ME7	<i>(If the cleaning of vehicles is a part of the contracted work)</i> <b>Water and energy consumption when cleaning</b> A washing method must be used where the vehicle does not use more than 105 litres net fresh water per vehicle during the whole of the washing process when cleaning (or having cleaned) passenger cars and/or light vans.		
	Net fresh water consumption is understood to mean the total take-up of groundwater plus mains water. The energy consumption when cleaning (or having cleaned) light vehicles must be no more than 15 MJ in relation to roll-overs for each wash during the whole of the washing process. The maximum energy consumption during the whole of the washing process must be 25 MJ for each wash in relation to car washes and other washing methods. The energy consumption excludes any use that is made of vacuum cleaners.		
	use that is made of vacuum cleaners. <i>Verification</i> The tenderer may be asked to provide the approval information for the cleaning equipment from which the maximum water and energy consumption per washing process can be derived.		

#### 6. Award criteria

No.	Award criteria (GC)
GC1	Use of alternative fuels If the vehicle is designed for alternative fuel types and/or for electric drive, a higher rating will be assigned.
	<i>Explanation</i> Examples of alternative fuels are CNG, bio-CNG (green gas) and liquid biofuels (such as ethanol or biodiesel). Alternative drives include systems that operate on electricity or hydrogen, or hybrid and plug-in hybrid systems.
	<i>Verification</i> The tenderer may be asked to specify these properties in the vehicle technical data to be provided. Information such as the drive system can be looked up on the RDW website by entering the registration number of the vehicle.
	Source EU GPP
GC2	<b>Lower CO<sub>2</sub> emissions</b> If the $CO_2$ emissions are lower than required by the specifications (minimum requirement 2), a higher rating will be assigned.
	<i>Explanation</i> The specified CO <sub>2</sub> emissions (g/km) of the passenger cars to be supplied can be compared with the values that can be found in the current <i>Brandstofverbruiksboekje</i> (Fuel Consumption Booklet). The Fuel Consumption Booklet is printed by the RDW, see <u>https://www.rdw.nl/Particulier/Paginas/Zuinig-en-milieuvriendelijk-voertuig-kopen.aspx</u> .
	Verification The tenderer may be asked to specify the $CO_2$ emissions in the technical data to be provided (class approval papers) of the vehicle.
	Source EU GPP
GC3	<b>Vehicle materials</b> The higher the percentage by weight of the vehicle originating from recycled or renewable materials, the higher the rating that will be assigned.
	Explanation
	Recycled materials refers to waste materials that, after processing, are made suitable again for useful applications such as products, materials or substances, whether for the original purpose or for another purpose.
	Renewable materials are materials that are inexhaustible and can be regenerated repeatedly. Renewable materials may be bio-based materials, such as bioplastics obtained from sources such as sugar or cornstarch.
	<i>Verification</i> The tenderer may be asked to specify this information in the vehicle technical data to be provided.
	Source EU GPP
GC4	Vehicle start-stop system Vehicles equipped with a start-stop system will be assigned a higher rating.
	<i>Verification</i> The tenderer may be asked to specify this information in the vehicle technical data to be provided.
	Source EU GPP

GC5A	(If the cleaning of vehicles is a part of t	the contracted work)	
	Water consumption when cleaning The less fresh water used for clea compared to the consumption specific water), the higher this component will b	ed in technical specification 7	
	<i>Explanation</i> Net fresh water consumption is unders water.	stood to mean the total take-up	o of groundwater plus mains
	It is important that the contracting auth vehicle will be cleaned/washed by the kilometres). This will safeguard that the same number of washes as will in fact chances will be safeguarded in the ten concerns the water consumption for th that for washes at a car wash, the wate consumption of the main wash).	contractor (for example, per ti e award criterion in the tender occur in practice. Through the indering process for the differen- ie full chain of the washing pro-	me unit or per number of driven is assessed based on the e contract, equality in relation to at tenderers. This criterion acess. This means, for example,
	For alternative methods such as clean consumption of the cleaning of microfil		s important to include the water
GC5B	Verification The tenderer may be asked to submit ( (If the cleaning of vehicles is a part of t		compliance with this criterion.
	<b>Energy consumption when cleaning</b> The less energy used as compared to in relation to roll-overs and 25 MJ ener passenger cars and/or light commercia	the consumption specified in rgy in car washes and other w	ashing methods) when cleaning
	<i>Explanation</i> It is important that the contracting au vehicle will be cleaned/washed by the kilometres). This will safeguard that it same number of washes as will in fact chances will be safeguarded in the ten This criterion concerns the energy co- means that also the energy consumpti for example, washing at a car wash (i alternative methods such as cleaning consumption of the cleaning of microfit	contractor (for example, per ti the award criterion in the ter t occur in practice. Through th idering process for the different consumption for the full chain ion must be included for the p in addition to the energy cons using microfibre cloths, it is	ime unit or per number of driven nder is assessed based on the e contract, equality in relation to at tenderers. In of the washing process. This rewash and drying in relation to, sumption of the main wash). For
	The energy consumption excludes any	y use that is made of vacuum o	cleaners.
	Verification The tenderer may be asked to subm above.		ing compliance with the criteria
GC6	Rolling resistance from vehicle tyres This component receives a higher ratir expressed in kg/tonne, in accordance we threshold values:	ng if the rolling resistance (of b	both new and retreaded tyres) does not exceed the following
	-	Max. rolling resistance value kg/tonne)	Fuel efficiency class of tyre labelling
	C1	6.5	A
	C2	5.5	A
	C3	4.0	A
	For information, see <u>https://kiesde</u>	ebesteband.nl/	
	Explanation		

	The values in this award criterion are lower than the values set out in technical specification 6b.
	<i>Verification</i> The tenderer may be asked to provide a list of tyres to be used, along with the technical data or test results of the tyres (in accordance with ISO 28580:2009 or equivalent), stating the noise emissions and rolling resistance, as well as a signed declaration that only these products will be used during the term of the contract. Tyres with the EU tyre label that meets the criteria are assumed to be in compliance.
GC7	Speed limitation
	This component receives a higher rating if the vehicles are fitted with a speed limiter.
	<i>Verification</i> The tenderer may be asked to submit documentation, such as the technical data of the vehicle, showing compliance with the above criteria.

## 7. Contract provisions

No.	Contract provisions (CB)
CB1	<b>Recycled components</b> If visible components are being replaced during repair work including damage repair work, the contractor will indicate where use can be made of components from disassembled cars based on environmental considerations (recycled components). The contracting authority will make a decision based on this. The contractor will report to the contracting authority about the components of disassembled vehicles used for repair work using a method to be determined in consultation.
	<i>Explanation</i> This provision is meant to stimulate the use of components of disassembled vehicles for repairs and to obtain information about the ultimately used materials. It is recommended that the purchaser specify the reporting format in mutual consultation, depending on what the contracting authority can and wants to do with the data.