***Instructions:***

***- Text/clauses preceded by ‘<OPTIONAL>’ are optional.***

***NB: Delete these instructions before using the agreement.***

(Date: May 2018)

**Amendment Agreement (ARVODI 2018)**

Contract number ...

**The undersigned:**

1. The State of the Netherlands, which has its seat in The Hague,

represented by the Minister of / State Secretary for ...,

legally represented in this matter by

… [*signatory’s name and position*],

hereafter referred to as the Contracting Authority,

**and**

2. [*Contractor’s full name and legal form*],

which has its registered office in ...*,*

legally represented in this matter by

............... [*and* ...] [*signatory’s name*],

hereafter referred to as the Contractor,

**WHEREAS:**

* on [*date*] the Contracting Authority and the Contractor concluded a Contract, no. ..., concerning ...;
* (**Instructions*:*** *Specify any circumstances requiring the Contract to be amended or supplemented.* **NB: Delete these instructions before using the agreement**);
* the Parties wish to *amend/supplement* the Contract;
* the amendments/additions are compatible with procurement law (including, where applicable, sections 2.163a to 2.163g of the Public Procurement Act 2012);
* ***<*OPTIONAL*>*** *the Contracting Authority asked the Contractor on [day/month/year] to submit an additional Quotation;*
* ***<*OPTIONAL*>*** the Contractor submitted an additional Quotation on [day/month/year], which the Contracting Authority accepted;
* ***<*OPTIONAL*>*** the Contractor is sufficiently aware of what the Contracting Authority wants to achieve with the additional assignment;
* the Parties wish to lay down the amendments/additions to the Contract in an Amendment Agreement;

**AGREE AS FOLLOWS:**

**Instructions**: *Complete the applicable provisions and delete those that are not applicable.* ***NB: Delete these instructions before using the agreement.***

* With regard to article 1 of the Contract, the Services are *amended*/*supplemented* in accordance with the Contractor’s tender of [*date*], ref. ... (Schedule ...), issued on the basis of the Contracting Authority’s Request for Quotations of [*date*], ref. ... (Schedule ...); the Contractor hereby accepts this assignment, in so far as this Amendment Agreement does not depart from it.
* Schedule ... to the Contract lapses.
* Schedule ... to the Contract lapses and is replaced by Schedule ...
* Schedule ... is appended to the Contract.
* With regard to article 2 of the Contract, the completion date for the Services is changed to [*date*].
* With regard to article 2 of the Contract, the period in which the Services are to be performed is extended to [*date/period*].
* With regard to article 3 of the Contract, the price is amended as follows:

the maximum total amount that the Contractor may charge is changed to €...

* With regard to article 3 of the Contract, the price is amended as follows:

the fixed total price is changed to €... (excl. VAT and including travel, accommodation and any other expenses).

* With regard to article 4 of the Contract, the contact for the Contracting Authority is replaced by: ...
* With regard to article 4 of the Contract, the contact for the Contractor is replaced by: ...
* With regard to article 4 of the Contract, the project manager for the Contracting Authority is replaced by: ...
* With regard to article 4 of the Contract, the project manager for the Contractor is replaced by: ...
* With regard to article 5 of the Contract, the place where the Services are to be performed is changed to: ...
* Article [...] of the Contract lapses.
* With regard to article [...] of the Contract, ...

**Final provision**

In so far as the Contract has not been amended by the above provisions, it will remain fully in force between the Parties, as will the General Government Terms and Conditions for Public Service Contracts 2018 (ARVODI 2018), to which the Contract is subject.

Agreed on the later of the two dates stated below and signed in duplicate.

The Hague, [*date*] [*place*], [*date*]

For the Minister of / State Secretary for ... For [*Contractor’s name*]

[*signatory’s name*] [*signatory’s name*]

[*signatory’s position*] [*signatory’s position*]

[Schedule(s):]